

UNIVERSITY OF TERAMO ITERAMO01



Welcome to European and International Students

Dear student,

it is with great pleasure that the Rector of the University of Teramo welcomes you for a period of study at our Faculties.

All the information you need are available at the following address:

<http://www.unite.it/UniTE/Engine/RAServePG.php/P/25311UTE0314>

If you go to <http://unite.llpmanager.it/incoming/default.asp> you will find the Application Form and the Learning Agreement to be filled in and sent to the following address:

University of Teramo- Servizio Mobilità Studenti e Relazioni Internazionali- Campus of Coste Sant'Agostino - 64100 Teramo - ITALIA

Institution	UNIVERSITY OF TERAMO (Università degli Studi di Teramo)
Erasmus Code	ITERAMO01
Website	www.unite.it
Address	Università degli Studi di Teramo – Campus of Coste Sant'Agostino – 64100 TERAMO - ITALY
Incoming and outgoing Students Mobility Office	<p>D.ssa Giovanna cacciatore – Head of International Office Tel +39 861 266291 – Fax +39 861 266328 E-mail: gcacciatore@unite.it</p> <p>Sig.ra Giuseppina Di Tommaso Tel +39 861 266328 – Fax +39 861 266328 E-mail: gditommaso@unite.it</p> <p>Sig. Fernando Di Nicola Tel +39 861 266321 – Fax +39 861 266328 E-mail: fdinicola@unite.it</p> <p>Dott. Marco Cerasetti Tel +39 861 266077 – Fax +39 861 266328 E-mail: mcerasetti@unite.it</p>

Office Hours	From Monday to Friday 10.30 – 12.30
Rector Delegate for International and European Mobility (Institutional Coordinator)	Professor Maria Cristina Giannini Phone: +39.0861266626 - Fax +39 0861 266619 E-mail: mcgiannini@unite.it
Erasmus Departmental Coordinators	Faculty of Law: Professor Maria Cristina Giannini Phone: +39.0861266626 - Fax +39 0861 266619 E-mail: mcgiannini@unite.it Faculty of Political Sciences: Professor Francesca Rosati Phone: +39.0861.2666732 E-mail: frosati@unite.it Faculty of Communication Sciences: Professor Lucia Esposito Phone: +39.0861.266780 E-mail: lesposito@unite.it Faculty of Medicine Veterinary: Professor Donato Traversa Phone: +39.0861266870 E-mail: dtraversa@unite.it Faculty of Agronomy Biosciences, Agro-food and Environmental Technologies: Professor Rosanna Tofalo Phone +39.0861266911 E-mail: rtofalo@unite.it
Website for Incoming Students	http://www.unite.it/UniTE/Engine/RAServePG.php/P/25311UTE0308
Application procedure	Formalize: Application Form, Learning Agreement, Available online at: http://www.unite.it/UniTE/Engine/RAServePG.php/P/25311UTE0308
Application Deadlines	<ul style="list-style-type: none">• Winter semester 30/07/2014• Summer semester 30/11/2014

Application Form and Learning Agreement must be delivered within the deadlines above mentioned to: LLP/Erasmus programme Institutional Coordinator, who, with the help of the Departmental coordinators, is in charge of giving a helpful support regarding examinations and learning agreement.

IMPORTANT NOTICE.

All parts of the **Application Form and the Learning Agreement** must be completed **exclusively on-line**. After You have saved the data filled in , the Form may be printed and signed by the Institutional Coordinator at your University, and mailed within 15 days, to the following address: **University of Teramo-Servizio Mobilità Studenti e Relazioni Internazionali- Campus of Coste Sant'Agostino - 64100 Teramo - ITALIA**

INFORMATION SHEET

Academic Calendar	http://www.unite.it/UniTE/Engine/RAServePG.php/P/30911UTE0413
Courses	http://www.unite.it/UniTE/Engine/RAServePG.php/P/232081UTE0300/M/25001UTE0803 http://www.unite.it/UniTE/Engine/RAServePG.php/P/25091UTE0905
Language Requirement	ITALIAN
	<u>BEFORE LEAVING YOUR COUNTRY</u>
Admission requirements	- Statement from home University certifying the arrival in Teramo as an Erasmus or an international student. No application will be accepted without a prior nomination from your Home university.
Visa requirements	<u>For the European citizens:</u> European citizens do not need a residence permit or Visa: Eu citizens who wish to stay for a period exceeding three months should report their presence on Italian territory to the local Police authorities filling in a specific form (further information at www.poliziadistato.it/articolo/10930/9) <u>For Non European citizens:</u> Non-EU students must check if a VISA is required at the following link: www.esteri.it/visti/home_eng.asp or www.poliziadistato.it/articolo/10930/9 . If it is required, please email the Ufficio Relazioni Internazionali (<i>International Relations office</i>) at gcacciatore@unite.it , asking for a letter of admission to be posted to your home address. Once arrived in Teramo, if you are palling to stay for a period exceeding three months , you must apply for a residence permit (further information at www.poliziadistato.it/articolo/10930/9) <i>Please note that a tourist visa does not entitle you to study in Italy.</i>
Health insurance form	All students are requested to have appropriate health insurance. EU citizens must travel to Italy with their European Health Insurance Card. The European Health Insurance Card, replacing paper forms such as the E111 or E106, gives access to medically necessary, state-provided healthcare during a temporary stay in any of the 27 EU countries, Iceland, Lichtenstein, Norway and Switzerland. Students coming from non-EU countries are strongly recommended to verify if there are any agreements between their country's National Health Service and the Italian one; in case there is none, they must get hold of an insurance policy to be translated and certified by the Italian Diplomatic Representative abroad. For more information on how to obtain a EHIC, please visit the European Health Insurance Card website at http://ec.europa.eu/social/main.jsp?catId=559&langId=en

Accommodation	Housing with the Help of Erasmus Association ESN Teramo (esnerasmusteramo@gmail.com) and the ADSU. http://www.adsuteramo.it/servizi.asp?id=39 room in flat in the center of the town
Erasmus Association ERASMUS STUDENT NETWORK (ESN TERAMO)	It is run by students and offers help for any practical aspects concerning life in Teramo and to make their stay at the University of Teramo as fruitful and pleasant as possible <i>Contacts</i> Campus Coste Sant'Agostino - 64100 Teramo Phone: +39 0861 266404 - Fax: +39 0861 266619 e-mail: esnerasmusteramo@gmail.com
Italian language courses: CLA, Language Center	The Language Center http://www.unite.it/UniTE/Engine/RAServePG.php/P/25161UTE0310 organizes courses of modern foreign languages with test and final verifications in multimedial linguistic laboratories. The Language Centre assists foreigner students and organizes free courses of Italian Language for foreign students. Campus di Coste S. Agostino - Facoltà di Scienze politiche - 64100 Teramo cla@fondazioneuniversitaria.it - Tel. +39.(0)861.266084 Time table: Monday - Friday 9.00 a.m.-07.00 p.m.
	<u>UPON ARRIVAL IN TERAMO</u>
	Please note that it is absolutely necessary to register as Erasmus or international student on your arrival in Teramo (Ufficio Relazioni Internazionali - <i>International Relations office</i>) to be officially registered and in order to activate your registration number (matricola) . Using your registration number, you can enrol in the exams. Necessary documents: <ul style="list-style-type: none"> • Two passport-size photos • Passport or Identity Card • Statement from home university • Application form and Learning agreement • Tax code (codice fiscale) Please note that the Tax code (codice fiscale) is needed to sign any contract (e.g., to rent a room, to open a bank account or to get a sim card for mobile phones) and to get your registration number (matricola). The Tax code is issued by the local tax office (Agenzia delle entrate). Students have to fill in the necessary forms and hand them to: Agenzia delle Entrate di Teramo - Largo Madonna delle Grazie CAP 64100 Phone: 0861/25771 - Fax 06/50763694 E-mail: dp.teramo@agenziaentrate.it Website: http://www1.agenziaentrate.it/indirizzi/agenzia/uffici_locali/lista.htm?m=2&pr=TE
	After registration the students are required to meet the Erasmus Faculty Coordinator to check their Learning Agreement with the up-to-date academic offer and the courses timetable. Coordinator's office hours are available on the Faculty webpages. Any changes to the initially proposed Learning agreement must be verified and approved by the Erasmus Faculty coordinator. The filled in forms (downloadable from the LLP manager website) must be signed by the Erasmus Faculty Coordinator and the Erasmus Institutional Coordinator, and then they have to be brought to the Ufficio Relazioni Internazionali (<i>International Relations office</i>).
	<u>ON DEPARTURE</u>

Before leaving, don't forget to contact your tutor (the Erasmus coordinator of the Faculty you registered to) and bring him/her your Transcript of records in order to have it signed and sent to the Institutional coordinator. After that, you will have to visit the International Relations Office in order to collect:

- your final Transcript of records (signed by both the Faculty coordinator and the Institutional coordinator);
- your Certificate of Attendance (as well as other possible documents).

ACADEMIC CALENDAR

The basic unit of the Italian System of Higher Education is the Academic Year, from October 1 to September 30.

The **first semester** starts *1 October and ends 31 December*.

The **second semester** starts *1 March and ends 31 May*.

Exams sessions

Summer Session:

April, May, June and July

Autumn Session:

September, October, November, December and January

Winter Session:

February and March



✚ November 1 - December 8

✚ December 19 (only in Teramo)

✚ From December 23 to January 7 (Christmas holidays)



✚ From Thursday before Easter to the following Wednesday (Easter holidays)



✚ April 25 - May 1 - June 2

✚ From August 1 to August 31 (Summer holidays)

